

2024 Annual Report Summary

Western Prairie Human Services mission is to be a person centered agency that partners with and empowers individuals and families, and promotes safe, healthy communities throughout Pope and Grant Counties.

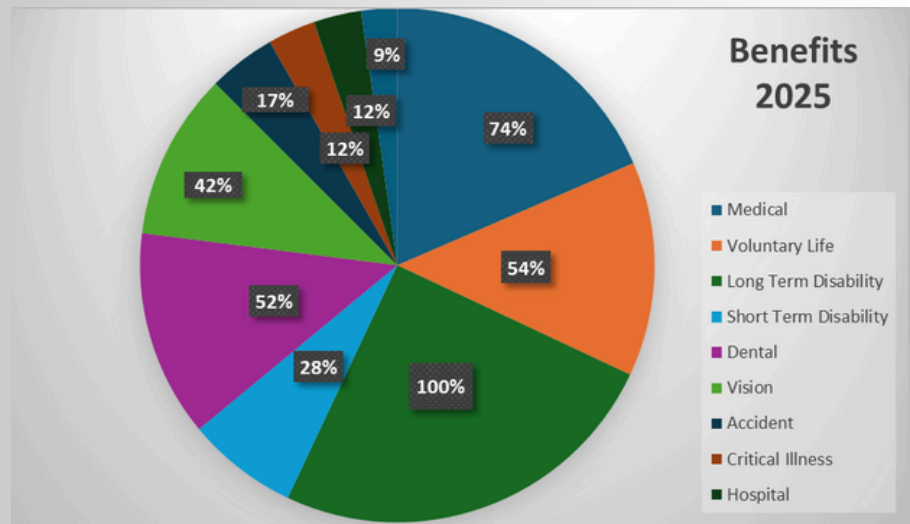
Human Resources

Human resources is one of the key components of Western Prairie Human Services and is responsible for managing all aspects of the work force. Our staff have proven to be dedicated to their work and community. Forty-nine percent of our staff have five years of service or more.



At Western Prairie Human Service we are committed to our employees. Our retention rate in 2024 is 88%. We contribute the rates due to our culture by providing Person-Centered Training and Collaborative Safety Training. Income maintenance, child support/office support unit retention rate is 94%, fiscal unit rate is 80%, child welfare/protection unit rate is 85%, mental health/licensing unit rate is 87%, adult services/disabilities unit and management are both at 89%.

Western Prairie Human Services offers a variety of benefits. The graph shows the participation rate with our employees.

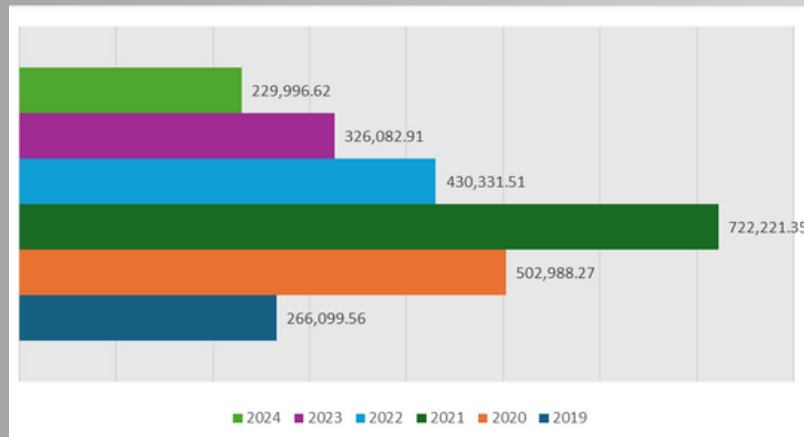




MINNESOTA FAMILY INVESTMENT PROGRAM (MIFP)

MFIP provides job counseling and up to 60 months of financial assistance to families in poverty with minor children, and to pregnant women with low incomes.

The chart below shows what Western Prairie Human Services issued in funds over the last five years.



CHILD SUPPORT

Western Prairie Human Service work with families to enforce and collect child support for children. We have a total of 435 cases of which 240 are recipients of public assistance and 195 cases are non-public assistance cases. From October 2024 to April 2025 the child support team has a charging total of \$886,913.77 to collect from the non-custodial parent and has issued \$699,138.34 to the custodial parent. We have 307 total cases with arears payments owed of which 220 non-custodial parents have paid towards their arears payments.

SUPPLEMENTAL NUTRITION ASSISTANCE

PROGRAM-EDUCATION (SNAP)

With proper nutrition children learn more easily, adults work more productively, and seniors are healthier and more apt to maintain their independence. Federally funded through the U.S. Department of Agriculture, SNAP helps people with low incomes buy food, and buy plants and seeds to grow food to eat. In 2024 we processed 147 SNAP application with 108 meeting expedited criteria. To meet expedited criteria, you must: Have \$100 or less in liquid assets (cash or bank accounts) and less than \$150 per month in gross income; or have liquid assets and monthly gross income that are less than your monthly rent or mortgage and utilities; or Be a migrant farm worker household and have \$100 or less in liquid assets (cash or bank accounts) and meet SNAP rules. In 2024 we issued \$1,882,150.36 compared to \$2,185,893.56 in 2023.





Child and Family Services & Child Protection

Minnesota’s child protection system responds to allegations of maltreatment and abuse, and helps support families to safely care for their children.

Western Prairie Human Services received 522 reports alleging child maltreatment or child welfare reports, 86 reports were opened were screened in. Western Prairie Human Services assessed a total of 121 families within the 2024 year. A total of 91 children were within these families. As children have returned to school, families are less isolated and schools and service providers are seeing children and families in person.

Reports are screened based on the Minnesota Child Maltreatment Intake, Screening and Response Path Guidelines published by the MN Department of Human

REPORT SUSPECTED CHILD ABUSE OR NEGLECT

Western Prairie Human Service	844.880.1547
Grant County Sheriff’s Office	218.685.8280
Pope County Sheriffs’ Office	320.634.5411
Glenwood Police Department	320.634.4518
Starbuck Police Department	320.239.2311
Traverse County Sheriff’s Office	320.422.7800

Adoption & Transfer of Custody

Adoption or transfer of permanent legal and physical custody (TPLPC) are options for children in foster care who cannot be safely or timely reunified with their parents. While adoption is the preferred option, for some children, neither adoption nor reunification are appropriate permanency options, but TPLPC to a relative is. Adoption and TPLPC is a process that establishes a legal relationship between a child and their prospective adoptive parents or their adult relative, giving the adoptive parent(s) or relatives permanent decision-making authority for the child. In 2024 eight child were adopted one more than 2023.

Licensing

Western Prairie Human Services provides licensing for Family Child Care and Family Foster Care Homes.

Family Child Care Licensing provides oversight and licensing services to 42 family care licensed locations.

Child Foster Care Licensing provides oversight and licensing services to 20 licensed homes this is composed of both relative and non-relative homes.

Adult Foster Care Licensing provides oversight and licensing services 21 homes.



Mental Health Targeted Case Management

Addresses the unique needs of a child who is experiencing mental health concerns, and assists in obtaining, coordinating and implementing mental health services. A person must have completed a Diagnostic Assessment with a mental health professional within the past six months indicating the presence of a Severe Emotional Disturbance in children or a Serious and Persistent Mental Illness for adults in order to meet criteria to receive case management. If this has not been done in the past six months, a new or updated assessment is required.

Children’s Mental Health Services

Children’s Mental Health (CMH) programs are voluntary services that support children and adolescents experiencing severe emotional disturbance (SED), along with their family. The overall objective is to improve functioning within home and educational settings, and to support families in managing symptoms & behavior in the most inclusive environment possible. Western Prairie Human Services provides CMH Case Management Services and in 2024, 118 children received CMH Case Management Services.



Adult Mental Health Services

Adult Mental Health (AMH) programs support the overall objective of helping people with mental health issues live as independently as possible, be active, contribute to their community and have quality of life. The goal is to provide access to the right level of treatment at the right time, and thereby reduce the need for hospitalization.

Western Prairie Human Services provides AMH Case Management Services and in 2024, 105 people received AMH Case Management Services.

WESTERN PRAIRIE HUMAN SERVICES OFFER A VARIETY OF PROGRAMS TO OUR DEVELOPMENTAL DISABILITIES AND SENIOR COMMUNITY.

Home & Community Based Services and Long-Term Care Service

People we serve: People with disabilities and Seniors

Medical Assistance (MA) home care and Minnesota waiver programs pay for a range of medical and health care-related support services. These services enable low-income Minnesotans, who are or who have disabilities, to live as independently as possible in their communities. Disability Waivers are home and community-based services available under a federal Medicaid waiver as an alternative to institutional care. In 2024 we served 142 clients.



Matter of Balance to help increase senior physical mobility. Classes were held in 3 different locations in 2024. Ashby, Cyrus, and Barret. We had 31 individuals attending in 2024.

Dementia Grant

A Dementia Grant from the Minnesota Board on Aging funded the creation of the Dementia Essentials quarterly program. All four healthcare providers in our service area—Glacial Ridge Health System, Lakes Region Healthcare, Sanford Wheaton Medical Center, and Stevens Community Medical Center—have partnered with us to host these sessions at their facilities once each quarter. The Dementia Essentials sessions are designed to help individuals and families integrate dementia into their lives in a way that promotes understanding and resilience, rather than fear or helplessness. The grant also supports broader community education on dementia, helping to build awareness and compassionate support throughout the region.

Commodity Supplemental Food Program (NAPS):

Low-income seniors may qualify for a free box of healthy groceries each month. It's a benefit available through the federally funded Commodity Supplemental Food Program (CSFP).

Number of Boxes Delivered Monthly : Pope 36 Grant 4. To qualify you must be 60 years of age or older, a Minnesota resident, and have a household income at or below a specific percentage of the federal poverty guidelines. You may also qualify if you are already receiving benefits like Supplemental Security Income (SSI).

Caregiver Coaching provides caregivers with additional tools to assist them in their caregiving role.

MnChoices is an assessment and planning tool. It uses a person-centered planning approach to help people make decisions about long-term services and supports. This assessment is completed at no cost to the person.

Western Prairie Human Services in 2024 had 15 New Assessments, 8 which were assigned to a case manager.

Adult Protection Program promote the safety, independence, and quality-of-life for vulnerable adults who are, or are in danger of, being abused, neglected by self or others, or financially exploited, and who are unable to protect themselves. Western Prairie Human Services screened 143 reports. Of those reports 58 reports were opened for assessment.

TO MAKE A REPORT OF ADULT ABUSE OR NEGLECT

CALL 1-844-880-1574.
IF THE ADULT WHO IS VULNERABLE
IS IN IMMEDIATE DANGER, CALL 911
OR YOUR LOCAL POLICE DEPARTMENT.



MANDATED REPORTERS PLEASE COMPLETE THE
ONLINE MANDATED REPORTER FORM

ALL OTHER REPORTERS PLEASE CONTACT THE
MINNESOTA ADULT ABUSE REPORTING CENTER
(MAARC) AT 1-844-880-1574.

FISCAL

Western Prairie Human Services Fiscal unit is responsible for managing and organizations financial resources including budgeting, accounting and financial reporting. They ensure accurate financial record-keeping, adhere to financial regulations, and help the organization achieve its financial goals. In the public sector, fiscal departments handle government finances, including tax collection, spending, and debt management. In 2024 the Western Prairie Human Services budget was \$9,099,720 with 36.93% of that being levy dollars. The remainder of the budget comes from federal, state and local grants.

Revenues and Expenditures Budget Report Summary

January – December 2024

		Jan.-Dec. 2024 100% Actual	2024 Budget	% of Budget
Income Maintenance	Revenue	\$ (2,237,669.59)	\$ (2,849,354.00)	79%
	Expenses	\$ 2,741,480.38	\$ 2,581,969.00	106%
Social Services	Revenue	\$ (6,860,143.69)	\$ (6,143,726.00)	112%
	Expenses	\$ 5,805,311.09	\$ 6,384,227.00	91%
Trans. Housing	Revenue	\$ -	\$ -	
	Expenses	\$ 5,644.34	\$ -	
MH Transp.	Revenue	\$ (5,000.00)	\$ -	
	Expenses	\$ 6,225.14	\$ -	
MH FLEX	Revenue	\$ (1,715.90)	\$ -	
	Expenses	\$ 2,609.11	\$ -	
Primewest Grant	Revenue	\$ -	\$ -	
	Expenses	\$ 37,760.91	\$ -	
Area on Aging	Revenue	\$ (106,231.00)	\$ (106,640.00)	100%
	Expenses	\$ 187,968.80	\$ 133,524.00	141%
Sauer Grant	Revenue	\$ (82,000.00)	\$ -	
	Expenses	\$ 18,076.25	\$ -	
ARPA	Revenue	\$ (10,093.26)	\$ -	
	Expenses	\$ 6,933.26	\$ -	
TOTAL FUND 11	Revenue	\$ (9,302,853.44)	\$ (9,099,720.00)	102%
	Expenses	\$ 8,812,009.28	\$ 9,099,720.00	97%
		\$ (490,844.16)	\$ -	